

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
WORKING SESSION
JANUARY 26, 2016
TOWN HALL
3:00 PM**

Board Members Present: Nadine A. Hawver, Chairman
David A. Smith, Jr., Clerk
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator
Alicia Dulin, Assistant to Town Administrator
Andrew Bernstein, Kearsarge Energy

Chairman Hawver called the meeting to order at 3:00 pm.

KEARSARGE ENERGY – NET METERING CREDITS:

Andrew Bernstein from Kearsarge Energy made a presentation regarding purchasing net metering credits for the Town. Discussion ensued. Administrator LaBombard stated that she would like to talk to some of the other municipalities that purchase net metering credits from Kearsarge Energy. Mr. Bernstein stated that he would get the Board copies of some of the contracts along with a list of references. It was the consensus of the Board to look at the contracts and have Administrator LaBombard contact the references that Mr. Bernstein will provide and then discuss at a future meeting.

FY17 BUDGET:

Administrator LaBombard distributed draft copies of the Board of Selectmen budget for FY17. She stated that the main reason for the increase in the Board of Selectmen budget is because she removed \$700 from the Zoning Board of Appeals budget and \$1,500 from the Conservation Commission's budget and put it into the Board of Selectmen budget for the Zoning Board of Appeals and Conservation Commission clerk. Selectman Smith moved to accept the Board of Selectmen budget as presented, seconded by Selectman Petersen. The motion carried unanimously.

COMMUNITY COMPACT MEETING AND AGENDA ITEMS:

Administrator LaBombard asked the Board who would be attending the Community Compact meeting in Great Barrington on February 4, 2015. All of the Board members stated that they would be attending. Administrator LaBombard stated that the Board would need to discuss 3-5 points of interest for Sheffield.

The Community Compact meeting and agenda item discussion was tabled because Michael Fabiano and Eric Bilik from MassDOT entered the meeting to discuss a drainage issue in Ashley Falls with the Board.

MASSDOT – DISCUSSION ON DRAINAGE ISSUE IN ASHLEY FALLS:

Michael Fabiano and Erik Bilik were present to discuss a drainage issue in Ashley Falls. Mr. Fabiano stated that a drainage issue had been created when a home was constructed near the drainage pipe. He stated that in order to do the work in an efficient manner MassDOT will need to reconstruct the pipe thru the Park and run along the Town's roadway for a short distance. Discussion ensued. It was the consensus of the Board to review again after MassDOT has received approvals from the other Boards and Commissions that would need to be involved. The Board thanked Mr. Fabiano and Mr. Bilik

COMMUNITY COMPACT MEETING AND AGENDA ITEMS:

Discussion continued regarding what the points of interest for Sheffield should be. It was the consensus of the Board that the 3 points of interest for Sheffield would be emergency services, State aid and ADA compliance.

INSTALLATION OF GENERATOR AT SENIOR CENTER:

Administrator LaBombard stated that she received a quote for \$4090.00 to hook up the manual generator at the Senior Center. Administrator LaBombard recommended getting some quotes for an automatic generator for the Senior Center. Discussion ensued. It was the consensus of the Board to have Administrator LaBombard request quotes for an automatic generator for the Senior Center.

Selectman Smith moved to suspend the meeting, seconded by Selectman Petersen. The motion carried unanimously.

Chairman Hawver suspended the meeting at 3:51 pm

Selectman Petersen left the meeting at 4:06 pm.

Fire Chief Brent Getchell entered the meeting at 4:13 pm and Chairman Hawver reconvened the meeting.

MEET WITH FIRE CHIEF FOR DEPARTMENT UPDATES:

Administrator LaBombard asked Chief Getchell if there is a cap on how many members are on the Fire Department since there are 4 new applicants. Chief Getchell stated that there is no longer a cap on the number of members on the Fire Department. Administrator LaBombard asked Chief Getchell how the meeting with the consultant went. Chief Getchell stated that the meeting went well and the next step was for the consultant to meet with the Board. Administrator LaBombard stated that she would reach out to the consultant to get an update. Discussion ensued regarding Fire Department coverage at School events due to the fire suppression system not working properly, better communication with the Town Administrator's Office, application for the Fire Department Assistance Grant for next year and the possibility of appointing a day time Fire Inspector.

Selectman Smith moved to adjourn the meeting, seconded by Chairman Hawver. The motion carried unanimously.

Chairman Hawver adjourned the meeting at 4:55 PM

Respectfully submitted:

Alicia Dulin
Assistant to the Town Administrator

Documents reviewed at this meeting:
Kearsarge Energy's Net Meter Credits Proposal
FY17 Selectmen's Budget
E-mail from State Representative William Pignatelli Regarding Community Compact
E-mails from MassDOT Regarding Drainage Issue in Ashley Falls
Quote from DE Wilber Electric to Hook up Generator at Senior Center